



515/851-1690

libland@peconet.net

2017 Delivery Guide

- *Our FULL Share equals 16 weekly deliveries of Spring & Summer Shares combined*
- *Our Every Other Week (EOW) Share is every other week deliveries of the same.*

OUR 2017 SPRING VEGETABLE SHARE DELIVERY (week 1-7)

Starts: week of May 15 Ends: week of June 26

- See page 2 for calendars with numbered weeks -

Every Other Week (EOW) Share deliveries start on

- **Week 1** - Clarion, Garner, Clear Lake
- **Week 2** - Mason City, Belmond

- See page 2 for calendars with numbered weeks -

OUR 2017 SUMMER VEGETABLE SHARE DELIVERY (week 8-16)

Starts: week of July 31 Ends: week of September 25

The rest of our season's schedule:

- **Fall Greens Share**- week of Oct. 2 & 9
- **Thanksgiving Delivery** - the week of Nov. 13
- **Winter Delivery** - the week of Dec. 11

See below for pick up schedule at each delivery site:

Delivery Schedule

Tuesdays

Garner –795 Bush Ave.	3:30-6:30 p.m.
Clear Lake –315 N. 4 th St.	4:00-6:00 p.m.
Mason City – 23 Oak Dr.	4:30 – 7:00 p.m.

Wednesdays

Clarion – 728 Maple Ln.	5:00 -6:30 p.m.
Belmond – 707 1st Street SE	3:30-5:30 p.m.
Farm - 1465 120 th St., Kanawha	3:00 – 6:30 p.m.

<u>Site</u>	<u>Host</u>	<u>Contact:</u>
Garner	Connie or Roy Tesene	641/923-3222
Clear Lake	Murielle & Dean Hess	641/357-7659
Mason City	David Bernemann,	641/423-0817
Clarion	Becky Ahrendsen	515/851-1187
Belmond	Dean & Chris Adcock	641-444-4772
Farm	Jan or Tim	515/851-1690

Spring Share

		M A Y						20	17
		Sun.	Mon	Tue	Wed	Thu	Fri	Sat	
Week #			1	2	3	4	5	6	
		7	8	9	10	11	12	13	
	1	14	15	16	17	18	19	20	
	2	21	22	23	24	25	26	27	
3	28	29	30	31					

Week #

		J U N E						20	17
		Sun.	Mon	Tue	Wed	Thu	Fri	Sat	
Week #	3					1	2	3	
	4	4	5	6	7	8	9	10	
	5	11	12	13	14	15	16	17	
	6	18	19	20	21	22	23	24	
	7	25	26	27	28	29	30		

Summer Share

Week #

		A U G						20	17
		Sun.	Mon	Tue	Wed	Thu	Fri	Sat	
Week #	8			1	2	3	4	5	
	9	6	7	8	9	10	11	12	
	10	13	14	15	16	17	18	19	
	11	20	21	22	23	24	25	26	
	12	27	28	29	30	31			

Week #

		S E P T						20	17
		Sun.	Mon	Tue	Wed	Thu	Fri	Sat	
Week #	12						1	2	
	13	3	4	5	6	7	8	9	
	14	10	11	12	13	14	15	16	
	15	17	18	19	20	21	22	23	
	16	24	25	26	27	28	29	30	

DELIVERY LOGISTICS REVIEW

for new and renewing members

The Weekly Note – The Weekly Note is our electronic Farm Newsletter. We will send it out by email on Tuesday mornings to all members. This will begin the first week of deliveries. It will be posted @ www.ostgardens.com by week's end.

Your pick up site:

- A driver from the farm will be at most sites for a short time to set up each delivery site. If we are not present, the site operates effectively on a self-serve basis.
- All shares are boxed in **half bushel, waxed cardboard boxes, unnamed**. Extra shares (Fruit or Kits) are staged on the side.
- **Member check-off process at delivery sites** –We will have a weekly **check-off list** on a clip board. The list will consist of the specific shares with your name listed under each of the share(s) you ordered. For example, there will be a list of Vegetables Shares, Fruit Shares. If you ordered the share, your name will be listed.
 - Be sure to **completely cross off your name for all relevant lists before leaving the pick-up site**.
- If you have questions, give us a call. Our site hosts are farm members who graciously offer to support our pick up sites. Some will be at the site, others are just a phone call away. A complete list of site host contacts is provided on page 1 of this Delivery Guide.
- Your **delivery box**: We reuse these boxes. Many of our members bring a cloth bag to pick up and unload their week's share into their bag, leaving the box for us to take back to the farm. If you take your box home, please help us by taking care of it and return your box with your next delivery pick up.

Remember these boxes are used for FOOD. Food safety is a serious issue that we plan carefully for at the farm. We ask our members to be aware of their role too. We check the cleanliness and condition of the boxes between each delivery and pull any that have outlasted their life. Please do not use your CSA box to store or haul anything other than your vegetables.
- **Timely pick-up is important.** We provide a specific window for pick up at each site. We ask our members to honor that schedule. Contact either the farm or your site host if there is any schedule mix up that delays your picking up your shares. The contact for your site host is on page 1 of this Delivery Guide. **Our rule of thumb is that any shares not picked up after 24 hours are fair game for the site hosts.**

Missed pick ups?

If you know you can't make the pick-up schedule for a specific week please contact the farm. You may have a friend pick up for you. Please be sure they know the pick up process and schedule and have our contact number for any questions.

If your schedule conflict is just a delay of several hours, something can usually be worked out with our site hosts.

Questions? Contact Jan or Tim at 515/851-1690 or libland@peconet.net

We are committed to your satisfaction. Please let us know how we can help.